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# Project Management Professional (PMP®)



## What is PMP?

PMP® Certification sponsored by the Project Management Institute (PMI) is the most respected and globally recognized Project Management Certification in all major industries, with over 75,000 PMPs in nearly 120 countries. Earning and maintaining the PMP credential establishes your credibility of your project management knowledge and skills and boosts your visibility within your organization and on a global level.

## Course Objective

This PMP course which is based on the PMI's (Project Management Institute) Project Management Book of Knowledge (PMBOK®) is designed to prepare practitioners to sit and pass the PMI's Project Management Professional Exam. The course will definitely meet the PMP Exam requirements as well as real world project management needs through our qualified trainers who share their project management practices and techniques.

## Who should take this course

- Project team members or project managers who require certification or full comprehension of project management
- Project professionals whose objective is to have a better understanding on key concepts, terms and principles of project management.

## Certificate Of Attendance

Certificate Of Attendance will be awarded to students completing the course achieving minimum 75% attendance

## Training Methodology & Materials

- 35 hours of classroom-based training covering all areas of PMI's Project Management Book of Knowledge (PMBOK®).

## Training Duration

Full-Time : 5 days      Part-Time : 10 sessions  
Time : 9.30am-5.30pm      Time : 6.30pm-10.00pm  
(twice a week)

## Course Training Fee

Course Fee : S\$1500 excluding PMP Exam  
Registration Fee : S\$50  
PMP Exam (optional) : US\$555

## DETAILED COURSE OUTLINE

### Day 1

#### **PMP Exam Prep Introduction**

- What's Project Management?
- Who's PMI®?
- What's the PMBOK® Guide?
- What's a PMP® and How to Become One?

#### **Project Management Framework**

##### **– Introduction**

- What's a Project?
- Operations, Programs, Subprojects & Portfolios
- Why are Projects Authorized?
- Progressive Elaboration and the Triple Constraint
- How is the PMBOK® Organized?
- The Nine Knowledge Areas
- What Knowledge and Skills Does the Project Management Team Need?
- The Project Management Office

#### **– Project Life Cycle & Organization**

- Project Life Cycle
- Phases
- Project vs Product Life Cycles
- Stakeholders
- Organizational Influences on Projects

#### **Project Management Processes**

- Project Management Processes
- Project Management Process Groups
- Project Success Factors
- Initiating Processes
- Planning Processes
- Executing Processing
- Monitoring & Controlling Processes
- Closing Processes

## Day 2

### **Project Integration Management**

- Day 1 Quiz
- Major Project Documents
- Develop Project Charter
- Develop Preliminary Project Scope Statement
- Develop Project Management Plan
- Direct & Manage Project Execution
- Monitor & Control Project Work
- Integrated Change Control
- Close Project

### **Project Scope Management**

- Scope Planning
- Scope Definition
- Create WBS
- Scope Verification
- Scope Control

## Day 3

### **Project Time Management**

- Activity Definition
- Activity Sequencing
- Activity Resource Estimating
- Activity Duration Estimating
- Schedule Development
- Schedule Control

### **Project Cost Management**

- Cost Estimating
- Cost Budgeting
- Cost Control

### **Project Communications Management**

- Communications Planning
- Information Distribution
- Performance Reporting
- Manage Stakeholders

## Day 4

### **Project Quality Management**

- Quality Planning
- Perform Quality Assurance
- Perform Quality Control

### **Project Risk Management**

- Risk Management Planning
- Risk Identification
- Qualitative Risk Analysis
- Quantitative Risk Analysis
- Risk Response Planning
- Risk Monitoring and Control

### **Project Human Resource Management**

- Human Resource Planning
- Acquire Project Team
- Develop Project Team
- Manage Project Team

## Day 5

### **Project Procurement Management**

- Plan Purchase and Acquisitions
- Plan Contracting
- Request Seller Responses
- Select Sellers
- Contract Administration
- Contract Closure

### **Professional & Social Responsibility**

- PMI PMP Code of Professional Conduct
- Sample Responsibility Questions

### **PMP® Certification Prep**

- Interactive Group Puzzles
- Review of PMP® Certification Process
- Exam Strategies, Review and Q & A

PMP Certification

### **Contact:**

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